

JOINT REPORT OF AUTOMOBILE ACCIDENT



➤ WHAT TO DO in case of an accident?

If someone sustains bodily injury, even slightly:

First call for emergency assistance, then request that a peace officer fill out an accident report.

If damages only:

Carefully complete a single Joint Report with the other driver.

➤ HOW TO COMPLETE the Joint Report

1. Use only one Joint Report for 2 vehicles involved (2 Joint Reports for 3 vehicles, etc.). The form can be supplied or completed by either party. Use a ball-point pen if possible and press firmly to ensure that the copy is also legible.
2. Carefully copy the information from the driver's licence, the vehicle registration and the insurance certificate.
3. If there are witnesses, list names and addresses at Point 5 of the Joint Report. This is especially important if there are any problems with the other driver.

4. Sign and have the other driver sign the Joint Report. Each driver retains a copy.

If the other driver refuses to complete a Joint Report, or to sign it, you should complete one anyway.

Don't forget to draw a diagram to show the position of the vehicles; describe visible damages.

➤ AFTER THE ACCIDENT

Recommendations for the benefit of La Capitale general insurance clients only

If your vehicle cannot be driven:

If you are eligible for this service, call Cap roadside assistance at the number indicated on your membership card. Your vehicle will be moved to a secure location. Contact your regional Claims service department to report the loss.

If your vehicle can be driven:

Contact your regional Claims service department to report the loss as promptly as you can.

CLAIMS DEPARTMENT

Western region:

Abitibi-Témiscamingue - Lanaudière - Laurentides - Laval -
Montérégie - Montréal - Nord-du-Québec - Outaouais
Local: 514 906-2222 - Toll-free: 1 800 465-0770

Eastern region:

Bas-Saint-Laurent - Centre-du-Québec - Chaudière-Appalaches -
Côte-Nord - Estrie - Gaspésie - Îles-de-la-Madeleine -
Lac-Saint-Jean - Mauricie - Québec - Saguenay
Local: 418 266-9760 - Toll-free: 1 800 461-0770

Be sure to put your Joint Report in the glove compartment immediately upon receipt.

SKETCH IN AN EXAMPLE OF THE ACCIDENT



